

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Library Community Room, 201 West Locust Street, Lodi CA

**Monday November 27, 2017**

**MINUTES**

- 1. Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order after a Public Workshop/Presentation to discuss proposed South System Improvement District and Special Assessment for South System Improvement Project, by President Valente at 3:10 pm. A motion for the acceptance of the Agenda for the meeting of November 27, 2017, made by Vice President Flinn, second Director Wilber. Motion passed unanimously. 5/0/0.

President Joe Valente- Area 3  
Vice President Tom Flinn- Area 2  
Secretary David Simpson – Area 1  
Director Charles Starr – Area 4  
Director Marden Wilber – Area 5

General Counsel Jennifer Spaletta  
Special Counsel Roger Masuda - Absent  
John Podesta – District Engineer  
Deputy Secretary Shasta Burns

- 2. Correspondence/Announcements-** No correspondence or announcements at this time.

**3. Action Items**

- A.** Approval of the Minutes of the Regular Scheduled Board Meeting on October 30, 2017. – A motion to received and file the Minutes of October 30, 2017, made by Secretary Simpson, second by Director Wilber. Motion passed 5/0/0.
- B.** Monthly Financial Reports and Invoice/Expense Payments – Vice President Flinn reviewed the District’s monthly financial reports. Vice President Flinn reviewed budget appropriations by vendor, and gave recommendations as to which Director will review each vendor’s invoice. Flinn added a new budget column labeled Responsible Individual (RI) for oversight purposes. A motion to receive and file the District’s monthly financial reports from the county account to the Districts checking account made by Vice President Flinn, second by Director Starr, motion passed unanimously 5/0/0.
- C.** Tracy Lake Financial Reports – Vice President Flinn reviewed financial reports and recent expenditures with the Board. A Motion to receive and file Tracy Lakes financial reports made by Director Wilber, second by Director Starr. Motion passed 5/0/0.
- D.** Water Supply Conditions Report -General Counsel Spaletta reviewed handout, discussion of fishery pulse flows and releases that have occurred.
- E.** Tracy Lake Improvement District Operations
  1. Approval of quarterly groundwater monitoring service with Don Pedro Pump for \$1,800 per year. A motion to amend the Districts Operations and Maintenance Budget item for groundwater monitoring service with Don Pedro Pump Bid as presented made by Secretary Simpson, second

by Vice President Flinn. Motion passed 5/0/0.

**F.** Water Sales to City of Lodi – The City of Lodi has requested a W-9 form from the District, and payment will be made upon receipt.

**G.** Cal-Fed/Woodbridge Pump - No report at this time.

**H.** South System

1. Resolution of Intention to Form South System Improvement District. A motion to approve Resolution 2017-09, Intention to Form South System Improvement District made by Director Wilber, second by Director Starr. Roll Call: Starr; Aye, Wilber; Aye, Simpson; Aye, Flinn; Aye, Valente; Aye. Motion passed 5/0/0.
2. Update on Construction Contract for South Pump Station. KSN is currently working on a contract with the correct plans and specifications. A motion to amend the District Budget for “Design Engineering – 6025” in the amount of \$2,000 was made by Vice President Flinn, second by Director Wilber. Motion passed 5/0/0.
3. Discuss revised task order for Provost & Prichard for Prop 218 Engineers Report - Discussed below with action item # 4.
4. Discuss budget for Notices, Ballots, and Ballot Counting – General Counsel Spaletta reviewed the revised task order for Provost & Prichard, legal fees, and options to tabulate ballots. Board discussion recommends the District hire contractor for ballot counting and mailings for security purposes until the district holds a formal hearing. Action will be taken at the December Board Meeting. A motion to revise task order for Provost & Prichard for a Budgeted amount up to \$52,000, with funds transferring from the Districts Contingency Fund made by Secretary Simpson, second by Director Wilber. Motion passed 5/0/0/.

**I.** Dream Project Update –

1. General Counsel Spaletta reviewed current agreements, permits and application status. No action at this time.

**J.** Sustainable Groundwater Management Act GSA Update -

1. Discuss Cost Share for Groundwater Sustainability Agency through Joint Powers Authority. Vice President Flinn reviewed latest Workshop and cost allocations update. A motion to approve expenditure for approximately \$11,664 for the Districts contribution to the Groundwater Sustainability Agency, for preparation to the GSA’s plan for new legislation, made by Secretary Simpson, second by Director Starr. Motion passed 5/0/0.

**K.** Budget Procedure Memo – Discussion above with Districts Monthly financial statements review.

**L.** Director Responsibilities/Assignments – President Valente and Vice President Flinn will meet prior to the December Board Meeting to review 2017 responsibilities and present recommendations at the next Board Meeting

**M.** Update on South System Drainage Agreement with San Joaquin County - General Counsel Spaletta gave an update on notice sent to the County to terminate South System Drainage Agreement. North System update of termination from prior Board Meeting discussion. The Board will invite the county to discuss drainage possibilities and where they are with any specific plans.

**4. Director and Staff Reports**

**A.** President's Report – SGMA conference call update, measuring vs. metering key words of discussion.

**B.** General Counsel Spaletta – no report at this time

**C.** District Manager/Engineer John Podesta – no report at this time

**D.** Committee Reports – no report at this time

**E.** Other – no other reports at this time

**5. Public Comment on Items Not on the Agenda** – Questions from the public were addressed.

**6. Closed Session** – The Board entered Closed Session at 4:25 PM. President Valente returned the meeting to open session at 4:58 PM. No reportable action was taken.

**7. Adjournment** - Motion to adjourn the Regular Board Meeting by Secretary Simpson, second by Director Starr, motion passed 5/0. Meeting adjourned 5:45 PM.

**\*\*Next Special Board Meeting December 7, 2017, time and location TBD and the next Regular Board Meeting December 18, 2017, 2:00 PM - 4:00 PM\*\***

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of November 27, 2017 were duly approved by the Board on December 18, 2017

Respectfully submitted:

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Shasta Burns, Deputy Secretary