

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Teleconference Meeting

Monday May 18, 2020

REGULAR MEETING MINUTES

**CONDUCTED BY TELECONFERENCE IN COMPLIANCE WITH GOVERNOR NEWSOM'S
EXECUTIVE ORDER RELAXING BROWN ACT REQUIREMENTS DUE TO COVID-19**

1. **Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:01 pm. A motion for the acceptance of the Agenda for the meeting of May 18, 2020, made by Director Wilber, second by Treasurer Starr. Motion passed unanimously. 5/0/0

President Joe Valente - Area 3
Vice President Tom Flinn - Area 2
Secretary David Simpson – Area 1
Treasurer Charles Starr – Area 4
Director Marden Wilber – Area 5

General Counsel Jennifer Spaletta
Special Counsel Roger Masuda - Absent
Daniel de Graaf – District Engineer
Deputy Secretary Shasta Burns

2. **Correspondence/Announcements-** Correspondence received via USPS was reviewed by President Valente and Vice President Flinn. Secretary Simpson has started the EQIP Applications from the USDA for facility upgrades. Next steps to come in June.
 - a. Water Supply Update from EBMUD – Presentation by EBMUD- NSJWCD Water availability for 2020. According to EBMUD, NSJWCD will not receive any water from Camanche Reservoir this year. There may be water available beginning in November, when the reservoir is lowered for flood storage. Presentation available upon request.
3. **Action Items** Note: Votes recorded as: For/Against/Abstention (name)
 - A. Approval of the Minutes of the Regular Meeting on April 27, 2020 – A motion to review and approve the Minutes of the Regular Meeting made by Director Wilber, second by Treasurer Starr. Motion passed unanimously. 5/0/0
 - B. Financial Matters
 - a. Receive and File NSJWCD Monthly Treasurer's Report– Monthly Treasurer's Report was reviewed in the board meeting packet. A motion to review and approve NSJWCD Monthly Treasurers report for the month of May, made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously 5/0/0
 - b. Receive and File TLID #1 Monthly Treasurer's Report – Reviewed Monthly Treasurers report. A motion to review and approve the TLID #1 Monthly Treasurer's Report subject to Committee review of the Provost & Prichard monthly bill approval, made by Treasurer Starr, second by Vice President Flinn.

Motion passed unanimously 5/0/0

c. Receive and File ID #3 Monthly Treasurer's Report – Reviewed Monthly Treasurers report. A motion to review and approve the ID #3 Monthly Treasurer's Report made by Secretary Simpson, second by Director Wilber. Motion passed unanimously 5/0/0

- C.** Review TLID Operations - General Counsel reviewed lake owners have been asking for additional water in the lake. No additional water available at this time. The water pumped into the lake earlier this year when river flow exceeded releases from Camanche Reservoir is being used for irrigation. Lake levels are currently low.
- D.** Review Status of South System Pump Station Construction –
- a. Review Status of Amended Prop 1 Grant - Amended grant application has been approved at Staff level. Information is in the Board Meeting packet. Currently waiting for DWR official signature for complete approval. Note: Later in the meeting General Counsel Spaletta announced she received an email stating the amended grant application was signed and approved.
- b. Review Arnaudo Change Order to complete Phase 2 of Pump Station- General Counsel reviewed staff report. Daniel de Graaf reviewed logistics of the remaining plans for completion of the Change Order. A motion to approve Arnaudo Change Order Number 1, to complete Phase 2 of the project for additional costs of \$119,357.85 made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously 5/0/0
- c. Review Status of South Pump Station Construction - Reviewed in above action item.
- d. Proposed letter to landowners re Surface Water Rules and grants for on-farm facilities- General Counsel reviewed board meeting packet attachment and general purposes of the letter. Projected date to send out in the next month.
- E.** Discuss Strategic Plan Process- General Counsel reviewed Strategic plan and its current draft document format. Next step would be to create an action timeline for each of the 7 goals and create a 10-year budget with cost estimates. Feedback given from the Board to complete draft for June presentation.
- F.** Sustainable Groundwater Management Act -
- a. **GSP Funding Plan – Vice President Flinn reviewed report on funding plans and options. A motion to adopt cost allocation for NSJWCD for \$31,000 for fiscal year 2021, with concerns that there should be additional Zone 2 funds allocated, concerns of how costs are divided among member agencies and that this method should not be a model for future cost allocations, made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously 5/0/0**
- b. TSS well agreement with County – President Valente reviewed monitoring well location on County-owned property off Liberty Road in Acampo. General Counsel reviewed contract, **and it has been sent to the County for review and approval. A motion to give direction to General Counsel to proceed and authorize to move forward with agreement with county made by Treasurer Starr, second by Secretary Simpson. Motion passed unanimously 5/0/0**
- G.** Budget
- a. Review YTD (after 3rd quarter) 2019-20 budget to actual – General Counsel reviewed YTD budget report. Budget is looking good at this point and on track.

b. Set Workshop for 2020-21 Budget – Directors would like to move June Board Meeting date to June 22, 2020. Subcommittee will review 2021 draft budget prior to Budget Workshop with Directors Flinn and Starr. Budget Workshop will tentatively be scheduled for June 15, 2020 or June 22, 2020 and will present for action at the June Board Meeting.

H. Pump Station Maintenance Report and Action as Needed – Secretary Simpson reviewed report attached in the board meeting packet and reviewed inspections and recommendations for each pumping plant. Secretary Simpson presented estimated cost report for vegetation removal from the North System Pumping Plant. Simpson received two bids. The low bid was \$4,000. A motion to approve pumping station vegetation removal bid of \$4,000 made by Director Wilber, second by Treasurer Starr. Motion approved unanimously 5/0/0

4. Director and Staff Reports

- A. President’s Report – No report at this time
- B. General Counsel Spaletta – No report at this time
- C. District Manager/Engineer – No report at this time
- D. Committee Reports – No report at this time
- E. Other – No reports at this time.

5. **Public Comment** – Linda Dorn with Sacramento County GSA, in the Consumnes Basin and will be applying for TSS monitoring well.

6. **Closed Session – There is no Closed Session at this time.**

7. **Adjournment** - Motion to adjourn the NSJWCD Regular Meeting by Director Wilber, second by Vice President Flinn. Meeting adjourned 4:08 PM. Motion passed 5/0/0

The next regular scheduled Board Meeting June 22, 2020, from 2:00 PM - 4:00 PM. Location and method TBA due to COVID-19 Executive Order.

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of May 18, 2020.

Respectfully submitted:

Shasta Burns, Deputy Secretary