

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Grape Festival Grounds – Barrel Room  
413 E. Lockeford Street, Lodi CA  
Zoom - Teleconference Meeting

**Monday, January 29, 2023**

**REGULAR MEETING MINUTES**

**MEETING WAS ALSO AVAILABLE BY ZOOM TELECONFERENCE**

- 1. Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:03pm. A motion for the acceptance of the Agenda, made by Secretary Simpson, second by Treasurer Starr. Motion passed unanimously 4/0/0.

President Joe Valente - Area 3  
Vice President Jason Colombini - Area 2  
Secretary David Simpson – Area 1  
Treasurer Charles Starr – Area 4  
Director – Area 5 - Vacant

General Counsel Jennifer Spaletta  
Special Counsel Roger Masuda - Absent  
Daniel deGraaf – District Engineer  
Deputy Secretary Shasta Burns  
General Manager – Steve Schwabauer

- 2. Correspondence/Announcements-** President Valente reported that Director Marden Wilber has passed away. Marden was the longest tenured board member on the board of directors. Additional information on Mr. Wilber will be given as received.

- 3. Action Items** Note: Votes recorded as: For/Against/Abstention (name)

**A. CONSENT CALENDAR**

1. Approval of the Minutes of the Regular Scheduled Board meeting on December 18, 2023- A motion to approve the Minutes of the Regular Scheduled Board Meeting on December 18, 2023, made by Secretary Simpson, second by Vice President Colombini. Motion passed 4/0/0.

**B. Financial Matters**

1. Receive and File January 2024 NSJWCD Monthly Treasurer’s Report and Summary of Accounts and Transfers presented to the board. Perla from Butterfield + Company prepared financial statements for Board action. A motion to approve January 2024 NSJWCD Monthly Treasurer’s Report and the correction to Arnaudo line item not for “Newsletter” invoicing, by Treasurer Starr, second by Vice President Colombini. Motion passed 4/0/0
2. Approve Payment of Bills- A motion to approve payment of bills recommendation listed on page 12, 13 in the board meeting packet Summary of Bills with the addition of 3 additional Stoel & Rivas invoices in the amount of \$8,632.80, Pacific Southwest Irrigation for \$21,607,34, the negotiation of deGraaf Irrigation December invoice done by General Manager Schwabauer,

and to write a warrant from the County Groundwater Charge account for \$200,000 deposited into the General Farmers and Merchants account made by Secretary Simpson, second by Treasurer Starr. Motion passed 4/0/0.

3. Authorize General Manager to Reimburse Arnaudo Construction for the \$94,950 deposit on the \$105,500 North System Phase 1b pipe purchase- A motion to approve \$94,950 deposit on North System Phase 1b pipe purchase made by Vice President Colombini, second by Treasurer Starr. Motion passed 4/0/0
4. Provide Direction to Staff on whether to notice and agendize groundwater Charge Adjustment Hearing - General Manager Schwabauer reviewed staff report in detail with General Counsel Spaletta. Direction to staff to notice and agendize groundwater Charge Adjustment Hearing bring back to the board for review.

#### C. Contracts

1. Authorize General Manager to Negotiate for and Hire at Will Part Time Staff for Maintenance, Operations and Translation Service- A motion to authorize General Manager to negotiate for and hire at will part time staff for maintenance, operations and translation service and retroactive payment for work they have done so far, made by Vice President Colombini, second by Secretary Simpson. Motion passed 4/0/0
2. Ratify General Managers Approval of Contract with WGA to perform survey work for North System Pump Station Easement – General Manager reviewed that surveying markers are completed, and the need for easement surveying still needs to be done for PG&E service needs. A motion to ratify General Managers approval of Contract with WGA to perform work for the North System Easement and amend contract to make sure the district has access to pump station made by Secretary Simpson, second by Treasurer Starr. Motion passed 4/0/0
3. Board Approval of Contract with Pacific Southwest Irrigation for installation of New Pump Discharge (\$8,643.01) – Engineer deGraaf reviewed the discharge and flow meter issues on the New Pump discharge at the Cal-Fed Recharge site. Engineer deGraaf will review plans with Sea Metrics and bring back an itemized quote for additional modifications to present to the board.

#### D. System and Projects

1. Hydrofocus Report on Groundwater Monitoring – No update at this time.
2. Engineer's Report and Operations Plan– Engineer deGraaf gave an overview of where the district stands on each project – Report was presented at the start of the board meeting and is available upon request. A motion to approve Proposed Change Order was presented from Bockman & Woody for the labor, materials, and equipment to supply and change out the control block in the amount of \$6,136.80 made by Secretary Simpson, second by Vice President Colombini. Motion passed 4/0/0
3. North System -
  - i. Reynolds Recharge Update- Recharge project resumed operation on the

20<sup>th</sup> after replacement of temporary floating pump with the mobile skid mounted pump and new fish screen which occurred on January 5<sup>th</sup>.

ii. Progressive Design- Build Procurement Update – Responses are due Thursday February 1, 2024. Review board is recommended for review. Jason Colombini and Charlie Starr will be available as a subcommittee for the Design Build review.

iii. Lakso – Approval of AVID Construction for Lay Flat Pipe- no update at this time.

#### 4. South System

i. South System Phase II Update-

1. Arnaudo Contract Change Orders- Arnaudo Change Orders were discussed in the above action items – No update.

ii. South System Phase III Design Plan – 60% plans were completed for review. No update at this time.

5. Cal-Fed/Woodbridge –

i. Notice of Emergency Repair – action taken in above financial items.

6. Tracy Lake ID – No update at this time. Landowners would like to wait until Spring to make any additional water decisions.

#### E. Grant Activity

1. Consero report – General Manager Schwabauer reviewed the Consero Solutions monthly report on funding opportunities from staff report presented in the board meeting packet.

#### F. Strategic Plan Activity

1. Town Hall agenda – Town Hall is scheduled for February 22, 2024. Proposed Agenda in the board meeting packet for review.

2. Water Delivery Report – Report given by district Engineer deGraaf and in the board meeting packet. For review purposes and will be presented at the Town Hall Meeting.

3. Comment on and Approve Strategic Plan Report Card

G. Groundwater Charge - Processing appeals and preparing direct billing at this time.

H. Sustainable Groundwater Management Act/GWA Activity – Vice President Colombini attended the last scheduled meeting. The Steering Committee looked at increased budget associated with additional work from consultant, and additional increase in adopting drywell monitoring in the near term.

I. SJC Mokelumne River Application Update – No update at this time.

J. Bay Delta Flow Program Update/Voluntary Agreements –Final signed version of grant was signed and delivered today.

K. Landowner Communications – Workshop will be held on February 22, 2024 at the Grape Festival Grounds- change of location to Chardonnay Hall. Same time from 9:00 am-11:30 am with a SWEEP workshop to follow.

L. Board Planning Calendar- Request letter will be written to EBMUD for water

delivery in 2024.

**4. Director and Staff Reports**

**A.** Director's Report – No report at this time.

**B.** Committee Reports – No reports at this time.

**C.** Other -

a. Establish Process to Replace Board Vacancy – General Manager Schwabauer reviewed the vacancy process. Recommendation to direct General Manager to notify the elections official of the vacancy, establish plan to replace Board Vacancy by appointment; Appoint two Board Members to approve and post a notice of vacancy, and board application; and announce an interview and appointment date of February 29 at 2:00 PM.

**5. Public Comment** – No comments at this time.

**6. Closed Session** – The Board entered closed session at 4:29 PM and came out of closed session at **5:02 PM. Return to Open Session** – President Valente returned the meeting to open session and announced there was no further reportable action.

**7. Adjournment** - Motion to adjourn the NSJWCD Regular Meeting on January 29, 2024 made by Vice President Colombini, second by Treasurer Starr. Motion passed 4/0/0 Meeting adjourned at 5:03 PM.

**The next regular scheduled Board Meeting February 26, 2024, from 2:00 PM - 4:00 PM.**

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of January 29, 2024

Respectfully submitted:

Shasta Burns, Deputy Secretary